COMMON INTERVIEW QUESTIONS

1. Tell me about yourself  
2. Why should we hire you?  
3. What’s your greatest weakness?  
4. What are your career goals?  
5. What’s your greatest strength?  
6. What’s your greatest accomplishment?  
7. How do you handle conflict?  
8. How do you handle stress?  
9. What are you most proud of?  
10. What are you passionate about?  
11. What makes you unique?  
12. How would you describe yourself?  
13. Where do you see yourself in 5 years?  
14. Why do you want to work for us?  
15. Why did you leave your last job?  
16. What motivates you?  
17. How do you work under pressure?  
18. How do you handle conflict?  
19. What is your salary range expectation?  
20. Do you have any questions for us?  

QUESTIONS FOCUSED ON YOU

21. How do you define success?  
22. Do you prefer to work alone or in groups?  
23. What’s the most recent book you’ve read?  
24. If you could describe yourself in two words what would they be?  
25. What most turns you off in a job?  
26. If you were a billionaire, what would you do with your time?  
27. What are you prepared to do with an employee who refuses to be a team player?  
28. If you were given the opportunity, would you take my job from me?  
29. What is your ideal job?  
30. On a scale of 1-10, with 1 being a hard worker and 10 being smart, where would you rate yourself?  
31. How would you describe your personality?  
32. How do you describe you analytical skill? Good, average or bad.  
33. What would your best friend say about you?
QUESTIONS FOCUSED ON YOU (CONT)

34. What is your philosophy of selling?
35. What is the thing that frustrates you the most about work in general? Give examples.
36. Are you good at multitasking?
37. Are you self motivated/self starter?
38. What's an animal you most admire/relate to?
39. What do you want to accomplish?
40. What do you do for fun?
41. Who's your mentor?
42. What are your hobbies?
43. What is your favorite website?
44. What makes you uncomfortable?
45. On a scale of 1-10, how aggressive are you?
46. If you could have a superpower, what would it be?
47. Can you easily build rapport?
48. How do you think other people think of you?
49. What do you see yourself in 10 years, and how did you get there?
50. Do you prefer Quality or Quantity?
51. Which is better to work on, improving one's strengths or one's weaknesses?
52. Who is your biggest inspiration?
53. Do you like constant change?
54. How do you communicate when you are unsatisfied?
55. What video games do you play?
56. What core value of the organization most resonates with you?
57. Do you find it difficult to talk to and meet new people?
58. What does integrity mean to you?
59. How will you achieve a work/life balance?
60. What is the most competitive thing you did last week that wasn't related to work?
61. What gets you out of bed in the morning?
62. Would you say you are a person who loves to win or hates to lose?
63. What is your biggest regret?
64. Describe your personality
65. What is your management style?
66. Who is your hero?

QUESTIONS FOCUSED ON THE JOB

67. Are you willing to relocate for this job?
68. Will you travel for this job?
69. What interests you about this job?
70. If you were hired, how soon can you start?
71. Are you willing to travel?
72. Are you overqualified for this role?
73. Would you be willing to work nights and weekends?
74. What do you know about our company?
75. What do you know about our industry?
76. If you were asked to, would you break Union rules if directed to do so by Management?
77. What's the biggest problem you see with our company?
78. Is it okay to miss a deadline? If so, when?
79. How do you feel about working long hours?
QUESTIONS FOCUSED ON THE JOB (CONT)

80. Would you get bored in a year and leave us?
81. How would you deal with ambiguity in the workplace?
82. Why is diversity important in the workplace?
83. What do you think about overtime work?
84. Name as many of the services that [Company you’re interviewing with] provides as possible and detail them
85. How long do you expect to stay with this company?
86. How would you deal with a rude employee?
87. What would you look to accomplish in the first 30 days/60 days/90 days on the job?
88. What is the name of our CEO?
89. How would you fire someone?
90. How are you at handling objection?
91. What do you consider the most important qualities for this job?
92. Can you from day one, be on your own, no processes, just be told what needs to be done, and do it?
93. Describe your best day at work.
94. What would you do if the head partner gave you an assignment to do ASAP and another partner gave you another assignment to do ASAP?
95. Why should I hire you over these other candidates? (In a group interview)
96. Some people only work in [This industry] just to have a job until something better comes along.
97. How do we know if we hire you that you will stay?
98. If you saw your boss stealing would you turn him in?
99. Would you be willing to start out part-time?
100. How do you see yourself fitting into the organization?
101. What would you do if you heard a coworker talk bad about a customer?
102. Sell me this [object]
103. What would you consider your one greatest attribute as it applies to this position?
104. What makes you a bad candidate for this position?

QUESTIONS FOCUSED ON YOUR PAST JOB EXPERIENCE

105. What did you like least about your last position?
106. Can you explain these gaps in your resume?
107. Can you walk us through your resume?
108. Why are you changing careers?
109. What did you hate about your last job?
110. Why is your resume so diverse?
111. What was the hardest thing you ever had to do in your prior work experience?
112. Tell me about your experience at [XYZ] company
113. Tell me about your background and how that impacted your ability as an employee?
114. What do you think your former boss?
115. Name something you regret doing at your previous job and would do differently here.
QUESTIONS FOCUSED ON YOUR PAST JOB EXPERIENCE (CONT)

116. Why were you let go from your last position?
117. Why are you looking for a new job?
118. Were there any unethical situations at past jobs and how did you handle this?
119. Have you ever been late for work? How do you make sure you always get to work on time?
120. Pretend I didn’t read your resume, and we just met on the street and go from there...

BEHAVIORAL & SITUATIONAL

121. Describe a situation where you disagreed with a supervisor.
122. Tell me about a time you had a conflict at work.
123. Tell me about a situation where you had to solve a difficult problem.
124. Describe a project or idea (not necessarily your own) that was implemented primarily because of your efforts.
125. Do you feel you work well under pressure? If so, describe a time when you have done so...
126. Give me an example of a time when you motivated others.
127. Tell me about a time where you had to delegate tasks during a project
128. Give me an example of when you showed initiative and took the lead.
129. Tell me about a time when you missed an obvious solution to a problem.
130. Tell me about your proudest professional accomplishment.
131. Describe a time when your work was criticized
132. How would you feel about reporting to a person younger than you?
133. Describe a time you went above and beyond at work.
134. Tell me about the last mistake you made.
135. Describe a time when you had to give a person difficult feedback.
136. How would you deal with an angry or irate customer?
137. Describe a time you chose to not help a teammate.
138. Describe a time where you failed, then came back to succeed
139. How would you handle a situation where you have a client who interrupt your existing interaction with a client?
140. Suppose you are working on a project with an original scope of a few months and you are told that you instead now have a few days -- how would you handle it?
141. How would you communicate to team members that a deadline was approaching and they had to have their materials ready in time?
142. If your supervisor gives you a direct order that you know is against company policy how do you handle the situation?
BEHAVIORAL & SITUATIONAL (CONT)

143. Tell me a time when you had to make a quick decision without knowing all the facts.
144. Tell me a time when you had to work on a project and had someone on your team who would not cooperate. What did you do?
145. Tell me about a time you failed and what you learned.
146. Tell me about a time when you had to work with someone with whom you did not get along. How did you handle that situation.
147. How would you go about solving a problem, describe the process.
148. Tell me about a time when you went above or beyond?
149. Describe a time you disobeyed a rule
150. Describe a time when you didn't complete a task on time or to expectations.
151. Tell me about a situation where you had to adapt quick
152. Please explain the last time you realized you made a mistake, how did you handle it?
153. Tell me about a time when you had to work in a culturally diverse environment.
154. Tell me something you would change if you could go back and do it over.
155. Tell me about a time you provided excellent customer service
156. Tell us about a time you've faced a moral decision
157. Tell me about a time that a situation at work was solved because of team work?
158. If your boss was late giving you information to complete a project for a boss 2 levels up, how would you handle it?
159. Tell me a time when someone made a decision that you did not agree with and what did you do about it?
160. Tell me about a time that you jumped to an incorrect conclusion.
161. Describe a time when someone pushed your buttons continuously- and how did you handle it?
162. Tell me about a time when you struggled with meeting your goals and what did you do.
163. How would you handle a situation where another employee was complaining about the job?
164. Talk about a time when you provided a creative solution to a problem
165. Tell me about a time when you had to work long hours to finish a project. How did you handle it?
166. Give an example of when someone on your team was not pulling their own weight. How did you deal with the situation?
167. Tell me about a time you were a leader and were unsuccessful.
168. Describe a time where you held a co-worker accountable for their actions.
169. Describe a situation where you didn't particularly care for someone, but had to interact with them in a difficult situation.
170. Tell me about a time you managed a team and things didn't work out as planned.
QUESTIONS ABOUT LEADERSHIP

171. Can you tell me about a time when you demonstrated leadership capabilities on the job?
172. Which supporting skills do you think are most important when it comes to leadership?
173. When there is a disagreement on your team, how do you handle it?
174. Tell me about the hardest decision you've ever made as a leader. How did you decide which course of action was best?
175. What steps do you take to make sure that projects are completed on time, on budget, and to the proper standard?
176. How would you describe your leadership style? How would your colleagues describe it?
177. Can you tell me about a time where you faced a leadership challenge? What did you do to overcome it?
178. If a team member is under performing, what steps do you take to improve their performance?
179. Have you ever taken on a leadership role voluntarily? If so, can you tell me about it?
180. Tell me about your approach to delegation.
181. Can you describe a time when you lead by example?
182. Have you ever served in a coach or mentor role? How were you able to help the other person achieve success?
183. How do you monitor a team's performance?
184. If a team is struggling to stay motivated, what steps would you take to boost engagement?
185. When a member of your team presents you with an idea, how do you respond?
186. Which of your past managers was your favorite leader, and why?
187. Are there any leaders that inspire you?
188. How do you respond to constructive criticism?
189. What approach do you use when you need to deliver constructive criticism?
190. What steps do you take to measure your personal performance at work?
191. During your first days in the job, are there any changes that you try to implement immediately?
192. When starting with a new team, how do you evaluate the current state of their capabilities?
193. What do you think is most important in creating a positive culture?
194. How do you determine who gets access to professional development or training?
195. If your project became unexpectedly shorthanded, what would you do to ensure it stayed on target?
196. Tell us about a time you had to lead a meeting.
197. Describe how you motivate others
198. Are you a leader or a follower?
199. What are three qualities of leadership?
200. Describe your philosophy of leadership in a few sentences.
BRAIN TEASERS

201. If you had to figure out the total number of red cars in the city of Boston, how would you go about doing that?
202. Why is a manhole round?
203. Mary's mother has four children. The names of three of the children are April, May, and June. What is the fourth child's name?
204. How would you get an elephant into a refrigerator?
205. If you had to get rid of one of the States in the U.S. which one would it be and why?
206. Suppose you had eight identical balls. One of them is slightly heavier and you are given a balance scale. What's the fewest number of times you have to use the scale to find the heavier ball?
207. You have 25 horses, what is the minimum number of races you can find the top 3. In one race you can race 5 horses, and you don't have a timer.
208. How many bottles of shampoo are produced in the world a year?
209. How many baseballs can you fit on a 747?
210. Four people need to cross a bridge at night, there is only one flash light and only one person can walk on the bridge at a time. How do you get them all across the bridge?
211. How does a toilet work?

Now that you have gone through all these questions, do you want to learn our formula for giving perfect answers to interview questions? If so, download our special report!

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